

Policy for Art Displays

The Sturgis Public Library's Art Gallery is intended to enrich the library experience of the patrons and promote the Arts in the community. Exhibits feature works by local and regional artists and special touring displays.

Exhibition and Display Space:

The library has approximately 92 linear feet of wall space, 50 feet on the main floor and 42 feet upstairs. Exhibitors must use the track hanging system unless otherwise arranged with the Library Director. **Artwork may only be hung in the designated areas.**

The library also has a display case (5 shelves, each 35" wide x 13" deep x 10–12" high). The case may be used by the artist or reserved separately for exhibits and displays. The display case does lock.

All requests for use of the Gallery or display cases are subject to prior approval and must meet the following conditions:

- Artists will be scheduled by a representative from the library, with assistance from the Sturgis Area Arts Council.
- Individuals and organizations are responsible for preparing, hanging and tear down of the exhibit. Assistance from library staff will be provided in special circumstances.
- Exhibits and displays are generally limited to one month, depending on the type of exhibit and the scheduling of other exhibits. The time period is left up to the discretion of the Library Director or designee.
- The library will try to protect materials displayed but is not responsible for loss or damage to materials. All exhibitors are required to sign a release form.
- The library retains the right to reschedule exhibits if the need arises.

Exhibitors:

Display privileges may be granted to any group or organization whose purpose for the display promotes the educational, intellectual, cultural, or social enlightenment of the community. Private collections, traveling exhibits, local products, and the works of public institutions may be displayed.

Partisan political, religious, or commercial organization displays are not permitted unless the material displayed is impartial, or is a project specifically related to the goals of the library.

Exhibit Guidelines:

The following guidelines must be followed when creating the exhibit:

- Works must be approved by the Library Director or designee.

- An application form and Artist Release form must be completed and returned to the library prior to the exhibit dates.
- Delivery and pickup times are arranged through the Library Director or designee.
- Exhibits will typically run for one month.
- Final placement of work will be hung at the discretion of the Library Director or designee.
- All artwork should be “ready to hang” i.e., matted, framed (with hanging wire attached) and identified as appropriate to the pieces, or display.
- Descriptive signs and biographical information are permitted and should be provided by the artist when possible.
- The artists may have their work for sale and should provide contact information on the works. The library will not broker the sales and does not take a commission, but donations are welcome and appreciated.

Exhibit Limitations:

The artwork displayed, and the manner in which it is displayed, will be regulated to the extent necessary to prevent the artwork’s physical characteristics from interfering with library patrons’ and staff’s use of the facilities for study, work, learning and enjoyment. The library welcomes expression of all viewpoints. However, to prevent injury to library patrons, exhibited artwork may not contain the following:

- Material that threatens violence or intimidation of any individual or group.
- Obscene or explicit material, defined as material that the average person (applying contemporary community standards) would find offensive.

The library will remove any artwork violating these policies from the gallery space immediately. The library will not be responsible for the storage or condition of any artwork removed.

As the City of Sturgis does not carry insurance for displayed items, exhibitors are encouraged to insure their exhibit.

Adopted: 7/23/08

Revised 9/27/23

Sturgis Area Arts Council

Art Exhibits at the Library

If you would like to have your art displayed at Sturgis Public Library, please fill out this application:

Name _____

Phone _____

Address _____

City

State

ZIP

Qualifications:

Provide a brief description of your art, number and size of items, and include at least one photo of your work.

Preferred month of exhibition: _____

Alternate month: _____

Send to:
Sturgis Area Arts Council
c/o Sturgis Public Library
1040 Harley-Davidson Way, Suite 101
Sturgis, SD 57785

Phone: 605-347-2624

Artist Release Form

It is hereby agreed that I, _____, do fully comprehend and assume all risks, including but not limited to the risk of property damage, involved in my use of the Sturgis Public Library for the display of my art.

Being fully cognitive, and assuming all risks involved in placing my art on display in the Sturgis Public Library, I do hereby release and forever discharge the Sturgis Public Library and the City of Sturgis, its employees or agents, administrators, successors and assigns, of and from any and all manner of actions, suits, damages, claims or demands whatsoever in law or in equity or otherwise, which against the City of Sturgis and/or the Sturgis Public Library I, my heirs, executors, or administrators hereafter may have for any reason, including property damage that my art may sustain while being displayed at the Sturgis Public Library.

In consideration of being allowed to display my art in the Sturgis Public Library, I do hereby assume all the risks of possible damage to my art and do covenant and agree not to bring legal action for damages should my art sustain any damage, and do further release the Sturgis Public Library and/or the City of Sturgis from all acts of active or passive negligence on the part of the Sturgis Public Library and or the City of Sturgis, its agents, servants, or employees.

Date _____

Signature _____